



# Certified Laboratories

A Certified Group Company

Formerly MICRO QUALITY LABS, INC.

Specializing in Cosmetics, OTC, Dietary Supplements, and Toys/Gadgets

Mailing address for submission:  
3125 N. Damon Way, Burbank, CA 91505  
Phone: (818) 845-0070  
E-mail: [inquiry@microqualitylabs.com](mailto:inquiry@microqualitylabs.com)

## MICROBIOLOGY TESTING – SUBMISSION FORM

|                                       |        |       |                   |                 |  |
|---------------------------------------|--------|-------|-------------------|-----------------|--|
| <b>BUSINESS NAME:</b>                 |        |       | <b>Report No:</b> |                 |  |
| <b>BUSINESS ADDRESS:</b>              | Street |       | <b>PO #:</b>      |                 |  |
|                                       | City   | State | Zip               | <b>Quote #:</b> |  |
| <b>BILLING ADDRESS (if different)</b> |        |       | <b>Date:</b>      |                 |  |

|                      |               |               |  |
|----------------------|---------------|---------------|--|
| <b>Contact Name:</b> | <b>Phone:</b> | <b>Email:</b> | <input type="checkbox"/> Send Results Via Email      |
|                      | <b>Fax:</b>   |               | <input type="checkbox"/> Send Results Via MQL Portal |

Product Category (Check all that apply): Nutritional Sample  Cosmetic  OTC/Pharmaceutical  Medical Device  Homeopathic   
 Amazon Submission  Controlled Substance (DEA)  (DEA License # \_\_\_\_\_) Chemical  (SDS Provided? Yes  No/Requested   Other \_\_\_\_\_

**Special Instructions:**

| No. | (Lab Use Only) Accession #: | Sample Name / Quantity Provided | Product Code | Batch/Lot | Type of Sample: (FG, Bulk, Raw) | Sample Number (MQL Use Only) | Test Requested | Comments/Specification |
|-----|-----------------------------|---------------------------------|--------------|-----------|---------------------------------|------------------------------|----------------|------------------------|
| 1.  |                             |                                 |              |           |                                 |                              |                |                        |
| 2.  |                             |                                 |              |           |                                 |                              |                |                        |
| 3.  |                             |                                 |              |           |                                 |                              |                |                        |
| 4.  |                             |                                 |              |           |                                 |                              |                |                        |
| 5.  |                             |                                 |              |           |                                 |                              |                |                        |

**FOR MQL USE ONLY:**

|                       |                                |            |
|-----------------------|--------------------------------|------------|
| <b>Received Date:</b> | <b>Sample Condition Check:</b> | <b>By:</b> |
|-----------------------|--------------------------------|------------|

**Results:**

| No. | TPC/gm.(mL) |       | Gram. stain |    |    | Yeast/Mold gm. (mL) |       | C. albicans |   | Coliforms |   | E.coli |   | Pseudomonas |   | S.aureus |   | Salmonella/Shigella |   | B. cepacia Complex (BCC) |   | Enrichment |    |
|-----|-------------|-------|-------------|----|----|---------------------|-------|-------------|---|-----------|---|--------|---|-------------|---|----------|---|---------------------|---|--------------------------|---|------------|----|
|     | <10         | Count | +B          | +C | GN | <10                 | Count | +           | - | +         | - | +      | - | +           | - | +        | - | +                   | - | +                        | - | Gr.+       | NG |
| 1.  |             |       |             |    |    |                     |       |             |   |           |   |        |   |             |   |          |   |                     |   |                          |   |            |    |
| 2.  |             |       |             |    |    |                     |       |             |   |           |   |        |   |             |   |          |   |                     |   |                          |   |            |    |
| 3.  |             |       |             |    |    |                     |       |             |   |           |   |        |   |             |   |          |   |                     |   |                          |   |            |    |
| 4.  |             |       |             |    |    |                     |       |             |   |           |   |        |   |             |   |          |   |                     |   |                          |   |            |    |
| 5.  |             |       |             |    |    |                     |       |             |   |           |   |        |   |             |   |          |   |                     |   |                          |   |            |    |

**Legend:**

|                         |                     |                   |                    |                |                              |
|-------------------------|---------------------|-------------------|--------------------|----------------|------------------------------|
| TPC = Total Plate Count | +B = gram + bacilli | +C = gram + Cocci | GN = Gram negative | Gr.+ = Growth  | TNTC = Too Numerous to Count |
|                         |                     |                   |                    | NG = No Growth |                              |

**FOR MQL USE ONLY**

**Comments:** \_\_\_\_\_

**Microbiologist Approval:** \_\_\_\_\_ **Verified By:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note:** Samples containing cannabis/CBD (including hemp and hemp derived CBD samples) must be accompanied with completed "Statement of Exemption from DEA CSA" form in order for samples to be processed. The aforementioned results on this report are representative of the samples submitted and may not be indicative of the entire manufacture, batch, and/or lot. Applicable current GMP's shall always be used when sampling. GLP's shall always be practiced by Micro Quality Labs to ensure the most accurate results. If the acceptable specification is not provided for the sample, an "Out of Specification" report cannot be issued.

**Customer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_